

INDIAN NATIONAL ACADEMY OF ENGINEERING

The Indian National Academy of Engineering (INAE), founded in 1987, comprises India's most distinguished engineers, engineer-scientists and technologists covering the entire spectrum of engineering disciplines. INAE functions as an apex body and promotes the practice of engineering & technology and the related sciences for their application to solving problems of utmost national importance. Activities of the Academy include programmes on issues of technology policy, research projects, technical education, fellowships, awards, etc.

The Academy is looking for suitable persons to fill the following positions

(1) Deputy Executive Secretary

(Pay scale Rs 37,400–67,000 with Grade Pay Rs 8700 in PB-4)

The Deputy Executive Secretary will provide a supporting role to the Executive Secretary in his duties that include interaction with the Governing Council and the Fellowship of the Academy, overseeing and coordinating the day-to-day activities, administration and the publications of the Academy.

Qualifications and experience: An engineer with a degree in Engineering or Technology, below 50 years of age who has at least 15–20 years experience in general management in an engineering, technical or Government organization. Postgraduate degree in Engineering/Technology or Management would be preferred. It is essential that the applicant has engineering and technological accomplishments of a high order; has adequate computer knowledge and internet literacy and also have excellent human relations and communication skills. Should also have good knowledge of overall scientific and technological community and activities in the country. Experience in management of financial resources would be an added qualification.

(2) Research Officer/Senior Research Officer

(Pay scale Rs 15,600–39,100 with Grade Pay Rs 7600 in PB-3)

The Research Officer/Senior Research Officer will be responsible for the research activities/programmes/schemes and publications of the Academy. The Academy is also planning to launch a monthly web-based knowledge dissemination publication to be titled '**Current Engineering**' which could be readily absorbed by busy senior engineers to keep them updated with new, innovative developments in engineering sciences and practice. The Research Officer will also be entrusted with the task of preparing material content of this publication and coordinating with the Board of Editors to finalize the monthly publication.

Qualifications and experience: Master's degree in Science or a Bachelor's Degree in Engineering or Technology with five to ten years experience in an R&D organization or Science and Technology organization with experience and aptitude in Science and Technology Policy Studies and scientific writing. Postgraduate degree in Engineering/Management would be added qualifications. The candidate should be computer savvy and must have excellent communication skills and a flair for writing.

Both positions will be Delhi based. Candidates may send their applications with complete bio-data along with latest photograph, and attested copies of Degree Certificates to the **Executive Secretary**, Indian National Academy of Engineering, 6th Floor, Vishwakarma Bhawan, Shaheed Jeet Singh Marg, New Delhi 110 016. Last date of receipt of application is **15 February 2009**.