



National Institute of Immunology, India

Career Opportunities for Scientists

The National Institute of Immunology, New Delhi, is a leading research Institute in India with a long-standing reputation for scientific excellence. The Institute is equipped with state-of-the-art infrastructure for pursuing research in immunology and allied sciences. The Institute also imparts vigorous long-term research training leading to a Ph.D. degree.

The Institute invites applications from early as well as mid-career scientists with potential for intellectual leadership and passion for innovative research to set up independent multidisciplinary research programmes relating to the areas of (but not restricted to) immunology, virology, microbiology, structural, chemical and systems biology to address immunological problems at the expanding interface of modern biology. Applicants should possess a Ph.D. degree or an M.D with four years relevant experience post-Ph.D./M.D. Those possessing Ph.D./M.D degrees with evidence of leadership with about eight years and more of R&D experience can be considered for higher positions. Demonstrated record of scientific productivity in the form of outstanding publications in scientific journals of repute and/or internationally valid and productive patents is essential. Applicants should have a commitment to excellence and willingness to collaborate in interdisciplinary projects. Eligible and interested candidates are advised to visit the website, <http://www.nii.res.in> for detailed information.

Indian Academy of Sciences C V Raman Avenue, Bengaluru 560 080

The Academy, an autonomous institution under Department of Science and Technology, Government of India proposes to fill up the position of **Senior Accounts Assistant** (No. of posts: 1 – General).

Essential educational qualification: Bachelor's degree in Commerce from a recognized university with a minimum of 60% marks. Proficiency in Tally ERP9.

Desirable: Master's degree in Commerce.

Experience: Minimum 8 years of post-qualification experience in the accounts department in a reputed institution preferably in a Govt of India organization/Govt funded R&D organization. Relaxation in experience may be considered for deserving candidates. The decision of the Selection Committee will be final.

Job description: Senior Accounts Assistant is required to work with Accounts Officer and assist in supervising bookkeeping, finalization of accounts, handling bills, claims, investment of funds, etc., and carry out any other work assigned. Ability to handle accounts in double entry system on accrual basis, preparation of annual budget and financial statements, bank reconciliation statements, handling direct and indirect taxes, TDS, etc., audits by CA and C&AG, control of accounts in computer based accounting software, purchase and stores, handling accounts of journals' subscription, drafting/noting in English are prominent. Sound knowledge of Government of India pension, provident fund and GFR rules is a must.

Age: Not more than 33 years as on 27 April 2015.

Pay band: Rs 9,300–34,800, Grade pay Rs 4,200 (PB-2) (gross emoluments will be Rs 35,307). Plus carries admissible allowances as applicable to Central Government employees working in Bengaluru.

How to apply: Application on plain paper accompanied by detailed curriculum vitae which should describe the tasks handled along with testimonials and names of at least two referees should be sent to: **The Executive Secretary**, Indian Academy of Sciences, P.B. No. 8005, Sadashivanagar P.O., Bengaluru 560 080 before **27 April 2015**.

The selected candidate should undergo a probationary period of 2 years extendable to such period(s) as may be decided by the competent authority. Candidates already in government service should forward their application through proper channel or should submit No Objection Certificate at the time of interview. The selection process will be through a written test for the short-listed candidates. Only those who qualify in the test will be called for a personal interview. Interim enquires will not be attended to.