Appointment of Library Assistant

The Centre for Soft Matter Research (CSMR) invites applications for the post of LIBRARY ASSISTANT in the Pay Scale of Rs 5200–20,200 with Grade Pay of Rs 2,400 (Gross emoluments: Rs 24,842) as applicable to Central Government employees stationed at Bangalore.

Job profile: To organize and maintain the present library collection on modern lines; to computerize library collection; to strengthen library collection both in print and electronic forms for books and journals; to maintain and liaise with other related libraries for interlibrary loan and resources sharing.

Qualification: Educational: Essential: (i) A Bachelor’s degree preferably in science from a recognized university; (ii) M.L.I.Sc. from a recognized university; (iii) Skill of computer applications in library environment.

Desirable: At least one years’ experience of working in a scientific institute’s library (excluding training or short term courses).

Age limit for direct recruits: Not exceeding 30 years (relaxable up to 5 years for employees of Govt/PSU/Autonomous Bodies/CSMR/Universities and candidates belonging to SC/ST/OBCs, etc. as per Central Govt Rules).

Reservation is applicable as per Central Government Rules.

Application: The application form can be downloaded from the website www.csmr.res.in, and submitted together with true copies of the relevant certificates/testimonials to The Administrative Officer, Centre for Soft Matter Research, P.B. No. 1329, Prof. U. R. Rao Road, Jalahalli, Bangalore 560 013 by post/hand delivery not later than 10 January 2014. The envelope should be superscribed with ‘Application for Library Assistant’.

Administrative Officer